



Notice of Meeting of the Finance Committee

To: All Members of the Finance Committee

I hereby give you notice that a meeting of Plaistow and Ifold Parish Council's Finance Committee will be held on **Monday 20th July 26** at **19.30** at the **Kelsey Hall, Ifold**. All Members of the Committee are hereby summoned. **Members of the Press and Public are welcome to attend in person.**

Dated: 15th July 26

Yours faithfully

J Bromley

Jane Bromley Clerk & RFO to the Council

BUSINESS TO BE TRANSACTED

This agenda, Clerk's Report and appendices can be found on the Parish Council's website: www.plaistowandifold-pc.gov.uk | Contact the Clerk for hard copies: clerk@plaistowandifold-pc.gov.uk

- | Number | Item |
|--------|--|
| 1. | Apologies for absence
Recommendation: - To receive apologies for absence. |
| 2. | Disclosure of interests
Recommendation: - To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Plaistow and Ifold Parish Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda. |
| 3. | Minutes
Recommendation: - To note the approval of the Minutes of the Finance Committee meeting held on 21st April 2026 |
| 4. | Public participation
Recommendation: - To receive and act upon, if considered necessary by the Committee, comments made by members of the public. Representations can be made either in person, or in writing provided they were sent via email to the Clerk no later than 4pm 20 th July 2026. Public Participation shall not exceed 10 minutes, unless directed by the Chairman. A speaker is limited to 5 minutes. |
| 5. | Quarter 1 Budget Finances and Reserves Allocations:
Recommendation: - To consider the 2026/27 Budget Forecast Comparison spreadsheet at Quarter 1 (End of Year). |

6. **Grant Awards:**

No applications received.

7. **Meeting Dates:**

7th October 2026 Finance Committee 2nd Quarter Review

7. **External Audit 24/25:**
Recommendation: to note the finalisation of the audit process for 24/25 and the [External Audit Report](#) with no actions to report to be reported to Full Council in September.
8. **Internal Auditor 25/26**
Recommendation: to recommend to the Parish Council the appointment Mike Platten of April Skies as Internal Auditor for 25/26 being his third year with the Parish Council, the appointment in line with his Terms £470 net (£455 net 24/25). See attached.
9. **[CDC Grant Offer Acceptance Agreement](#)**
Recommendation: To authorise the Clerk to sign the agreement for the grant for £765 towards the purchase of the Picnic Bench, Bench and Bin.
10. **Kelsy Hall Play Area**
Recommendation: To authorise the Clerk to purchase the picnic bench, bin and bench as set out in the links provided below:
[Picnic Table](#) £920 no fixing free delivery
[Bench](#) £183 incl fixing plus £50 delivery
[Bin](#) £153.95 with fixing
Plus: contractor costs for installation est. £265
Total £1571.95
Less Grant £765
Balance £806.95
Budget 25/26 £22269 spent to date £20938 Available £1331
11. **Meeting Dates**
- End of Qrt.2 Finance Committee Meeting - 11th Nov 2025, 7.30pm, Winterton Hall.
 - Budget 26-7 Working Group 16th December 25 7.30pm Kelsey Hall.
 - Budget and 3rd Quarter 7th January 26 7.30pm Winterton Hall.
 - Quarter 4 and Audit 8th April 26 7.30pm Kelsey Hall.